

January Opening Risk Assessment

School/College Name:	Parayhouse School
Site Details:	Gliddon Road, W14 9DH
Plan Creators	Verity Carnevale/Holly Bristow
Date	14.1.21

Residual Risk Rating:

	Low	Medium	High
Likely	Moderate	Substantial	Severe
Possible	Acceptable	Moderate	Moderate
Unlikely	Acceptable	Acceptable	Moderate

The school is now offering lateral flow tests in line with Government guidance – please see separate flow chart for further information

	Considerations/Guidance	Actions	Likelihood	Severity	Rating
Health and Safety of Pupils (particularly those with underlying health conditions which could result in severe	Potential spread of Coronavirus (COVID-19) to pupils/students (in particular those with significant medical needs). Social distancing cannot be guaranteed and therefore the school's risk management plan centres on early	<ul style="list-style-type: none"> • Students to use toilets 1 at a time and toilets to be sprayed after use (this requires all students to be accompanied) • Pre-arranged visitors will be permitted access to the hub toilets only • No external visitors will be permitted except for pre-agreed essential professionals (e.g social workers/Ed Psych) • Swimming lessons will remain on 	Possible	High	Moderate

	Considerations/Guidance	Actions	Likelihood	Severity	Rating
illness or death)	<p>identification of possible symptoms and the maximum hygiene measures possible with our students.</p> <p>Many students are unable to understand and follow instructions in relation to necessary health and safety measures and may require personal care.</p> <p>Students must be transported via LA transport increasing their contact with external parties.</p> <p>Wearing of PPE cannot be guaranteed other than for intimate care as some students find this distressing and impacts on the ability to interact with the students.</p>	<p>hold</p> <ul style="list-style-type: none"> • Visitors and contractors who are using the main building will be asked to have their temperature checked, to wear a mask and to clean their hands. They will be provided with COVID-19 guidance on arrival. • There will be no assemblies in their classroom except for P.E which will take place outside as often as is reasonable or in the hall in their class groups. • Students will be able to wear their P.E kit for the full day when they have sports to eliminate the need for changing and bringing of additional bags, • Students to have separate play times • The DfE acknowledge that (unlike mainstream settings or older children) it is not possible to ensure distance between the students within each class in a special needs environment • Given the specific needs of our students we do not believe that it would be effective or reasonable to adjust the seating plans within classrooms • Students who usually have breakfast at school will do this in their classrooms rather than a mixed group in the hall. • Students who are entitled to Free School Meals will receive a hot 			

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		<p>meal from the canteen every day.</p> <ul style="list-style-type: none"> All others students must bring their own packed lunch in a disposable bag. Students to eat in classrooms The school supports parents who do not wish to send their students into school at this time and home learning will be provided in these cases. 			
<p>Health and Safety of Staff (particularly those with underlying health conditions which could result in severe illness or death)</p>	<p>In addition to the considerations outlined above the school must consider how staff will travel to work. We do not feel it is reasonable to ask staff to use public transport and so this must be taken in to account.</p> <p>Based on the latest Government guidance on social distancing - Coronavirus (COVID-19): implementing social distancing in education and childcare settings and available here:</p> <p>Staff with serious underlying health conditions which put them at very high risk of severe illness from Coronavirus (COVID-19) must not attend</p>	<ul style="list-style-type: none"> The school has identified staff who are able to reasonably work at home and will accommodate this where possible Staff have been informed of the need to follow safety measures on public transport The school day has been shortened to allow for reasonable and safe travel time for staff If staff are required to undertake cleaning they must be provided with the correct equipment and PPE to do so. Staff will be reminded of and encouraged to follow good hygiene practices. The school has ensured sufficient supplies of handwashing materials and sanitizer. The DfE recommends limited use of staff rooms and staff will be encouraged to use this room in their 'groups'. Staff breaks may need to be shortened to support the new structure however we will 	Possible	High	Moderate

	Considerations/Guidance	Actions	Likelihood	Severity	Rating
	<p>work.</p> <p>Staff with other conditions that mean they are at increased risk of serious illness as a result of Coronavirus (COVID-19) should work from home where possible, and education and childcare settings should endeavour to support this.</p> <p>If a member of staff lives with someone in a vulnerable health group, including those who are pregnant, they can attend their education or childcare setting, if the numbers of children attending is reduced, and social distancing and good hand hygiene being practised.</p>	<p>ensure all staff receive reasonable breaks in line with legal requirements.</p> <ul style="list-style-type: none"> • ALL staff will continue to enter and exit the building via the Colet Gardens gate and will not make use of the college canteen • Staff will use toilets in the hub and disinfect after use • Staff will be encouraged to wear masks in all communal areas however the school acknowledges that this may not always be possible in emergency situations or with students who may find this distressing. 			
Lack of staff available to operate safe staff: pupil/student ratios and/or operate site	<p>Staff may need to self-isolate as a result of either themselves or a member of their household developing symptoms of Coronavirus (COVID-19) or as a result of being contacted via Track and Trace or a local lock down</p> <p>Staff are based all across London and many need to</p>	<ul style="list-style-type: none"> • The school has identified the number of staff safely required to support the opening of the school. • The school has created a risk assessment of staff and identified those who may have health challenges • The school is able to provide postal PCR tests if staff display symptoms. • The school has reviewed the medical needs of students and ensure that a sufficient number of 	Possible	Medium	Moderate

	Considerations/Guidance	Actions	Likelihood	Severity	Rating
	<p>use public transport.</p> <p>Staff may have their own childcare requirements or critical worker partners that affect their ability to come into work in their event of their child's school closure or need to self-isolate</p> <p>Incorrect staffing ratios pose various risks as a result of lack of supervision, lack of ability to effectively provide learning, catering and cleaning. A significant concern is the lack of the correct number of appropriately trained medical staff for students needs e.g. not all staff are first aid/dysphasia/diabetes trained.</p>	<p>trained staff are available in each class</p> <ul style="list-style-type: none"> The school will appoint at least 1 first aid trained staff member to be on site at all times. 			
<p>Suspected/ Confirmed case of Coronavirus (COVID-19) on site</p> <p>Staff, pupils/students and/or contractors may display</p>	<p>Potential spread of Coronavirus (COVID-19) to other staff, pupils/students and others on site</p> <p>Staff and students to stay at home if they are unwell with a new, continuous cough, loss of smell or taste and/or a high temperature to avoid spreading infection to others, and/or if they are self-isolating due to another person within their household developing</p>	<ul style="list-style-type: none"> In order to provide the best possible protection for staff and students, we intend to take the temperature of all visitors on arrival We will take the temperature of students and staff who appear unwell while on site All staff and students will be tested weekly using lateral flow tests (assuming consent has been sought). Those who test positive will be referred for a PCR test and must remain at home until the result is received. They should 	Possible	Medium	Moderate

	Considerations/Guidance	Actions	Likelihood	Severity	Rating
symptoms of Coronavirus (COVID-19) whilst on site	<p>symptoms.</p> <p>If a member of staff or contractor becomes ill with symptoms of coronavirus whilst on site they must be sent home and advised to follow the latest Government stay at home guidance .</p> <p>If a member of staff is diagnosed as having COVID-19 and there is reasonable evidence that it was caused by exposure at work, this must be reported to the enforcing authority under RIDDOR 2013 as a case of disease. Further information is available from the Health & Safety Executive (HSE) here.</p> <p>If a member of staff dies as a result of occupational exposure to coronavirus, then it is reportable to the enforcing authority under RIDDOR 2013. Further information is available from the Health & Safety Executive (HSE) here.</p> <p>If a pupil/student becomes ill with symptoms of coronavirus whilst on site, they must be sent home with their</p>	<p>then follow PHE advice following the result.</p> <ul style="list-style-type: none"> • Students and staff who have been in contact with a confirmed case may continue to attend school and should then be tested every day for 7 days • If consent for this is not given, they must isolate at home in line with PHE advice • Isolation area if someone becomes symptomatic on site or tests positive on a lateral flow test will be the creative hub • Parents to collect asap if this is the case • Transport providers or contractors displaying symptoms will be reminded of the regulations regarding self-isolation. • If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. • Staff and contractors will be made aware that they must inform a member of 			

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	<p>parent/carer and advised to follow the latest Government stay at home guidance .</p> <p>If an unintended incident at work has led to someone's possible or actual exposure to coronavirus, this must be reported to the enforcing authority under RIDDOR 2013 as a dangerous occurrence. Further information is available from the Health & Safety Executive (HSE) here.</p> <p>For suspected cases, use https://111.nhs.uk/covid-19 for identifying symptoms;</p> <p>Public Health England/Public Health Wales/Health Protection Scotland advice to be followed in relation to any suspected/confirmed cases.</p>	<p>school/college staff prior to leaving the site (i.e. they should not just leave the site without informing that school/college that they have developed symptoms).</p> <ul style="list-style-type: none"> • Parents of students, staff and visitors will be advised not to visit the school/college if they are displaying any symptoms and will be provided with documentation outlining these symptoms. • In the event of a suspected case, the school will review movements of suspected case(s) and ensure that suitable cleaning is undertaken in line with the Government guidance. • A confirmed case will be reported to Public Health England who may advise a full or partial school closure dependent on the situation. • Person with COVID-19 to isolate at home for 10 days. • If a staff member has had close contact with someone who has tested positive outside of school they should isolate for 10 days. 			
Provision of personal care to a pupil/student displaying symptoms of Coronavirus	<p>Potential spread of Coronavirus (COVID-19) between staff and pupils/students</p> <p>If a pupil/student showing symptoms (a high</p>	<ul style="list-style-type: none"> • The school has reviewed stocks of personal protective equipment (PPE) available in line with the recommendations in the Government guidance and purchased additional stocks. • All staff that will come into 	Possible	High	Moderate

	Considerations/Guidance	Actions	Likelihood	Severity	Rating
(COVID-19)	temperature or a new, continuous cough) requires staff contact for personal care, schools/colleges should refer to the guidance on infection control procedures available here .	contact with students have completed training on infection control in school settings.			
Lack of adequate cleaning regime	<p>Potential spread of Coronavirus (COVID-19) between staff, pupils/students and others on site.</p> <p>Adequate general cleaning processes are key to infection control and minimising the spread of COVID-19.</p> <p>If the school employs cleaning staff, then you'll be responsible for ensuring that suitable procedures are in place, suitable personal protective equipment (PPE) is made available and worn/taken off and stored correctly; and that suitable training is provided. If the school uses a contract cleaner, they should liaise with them to ensure that they are satisfied with the procedures, PPE and training that they</p>	<ul style="list-style-type: none"> • The school will be deep cleaned weekly and receive robust daily cleaning • The school will inform the college that no staff will be permitted to access our areas. • The school has reviewed the cleaning regime (e.g. consider areas of the school/college remaining in use, location of frequently touched objects and surfaces, suitability of existing cleaning substances and equipment used etc.), with a view to understanding the cleaning requirements. • The school has reviewed stocks of cleaning substances, equipment, and PPE. • The school will ensure routine cleaning and disinfection of frequently touched objects and surfaces (e.g. door handles, handrails, tables etc.). • If staff do need to undertake cleaning they must be provided with suitable PPE (i.e. disposable gloves and aprons as a 	Unlikely	High	Moderate

	Considerations/Guidance	Actions	Likelihood	Severity	Rating
	<p>have in place.</p> <p>Schools need to keep up to date on the latest Government guidance COVID-19: cleaning in non-healthcare settings (available here).</p>	<p>minimum).</p> <ul style="list-style-type: none"> The school do not believe it is suitable to remove all toys from the premises (as other schools) as much of our students' learning is play based however we will ensure these items are regularly cleaned and soft toys will be removed. 			
Risk of staff inability to manage in school and home school learning	<p>Staff will need time to ensure that they are able to effectively meet the needs of students on site and learning at home.</p>	<ul style="list-style-type: none"> In the event that students may require home learning support the school will ensure that staffing is adjusted to accommodate this Senior leaders will monitor staff capacity on an ongoing basis. Staff have had clear home learning expectations outlined by SenLT and software and hardware is in place to enable efficient delivery of this. Timetables and student expectations have been shared with parents however the school recognises the varied needs of our students and differing abilities to access home learning. The school aims to support parents wherever possible to adjust to their child's needs. 	Unlikely	Medium	Acceptable

